



Kansas Medicaid Preferred Drug List Advisory Committee Rules for Public Forum

Pursuant to the Kansas Open Meetings Act (K.S.A. 75-4317), meetings of the Preferred Drug List (PDL) Advisory Committee are open to the public. In order to facilitate organized and efficient meetings, the following rules for public forum apply:

- Non-members of the committee and other interested parties will be recognized by the Committee Chairperson only during designated public comment periods.
- Prior to final committee action on a drug or drug class coverage decision, there will be a designated public comment period clearly identified on the meeting agenda.
- Pharmaceutical manufacturers or other interested parties will be given a total of five (5) minutes per drug in the therapeutic drug class under discussion. This will be during the designated public comment period. The following will apply:
 - 1) Comments are to provide key points outlining the evidence-based value of the drug product.
 - 2) A Conflict of Interest Disclosure Form must be completed, signed and given to the Committee Chairperson prior to speaking.
 - 3) A copy of all handouts, presentation slides, etc., to be presented at the PDL meeting must be submitted to Shelly Liby, KHPA Pharmacy Program Manager, 900 SW Jackson, LSOB Room 900-North, Topeka, KS, 66612 or email at: Shelly.Liby@khpas.gov seven (7) days prior to the scheduled meeting.
 - 4) The five-minute allotment for each drug will be divided by the number of people speaking.
 - 5) If any audio-visual equipment is needed for a presentation, the equipment must be provided by the presenter.

Following the brief presentation, time will be allowed for committee members to ask questions of the presenter.

The Committee Chairperson will serve as the designated timekeeper for presentations.

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